



Loudoun County, Virginia

Department of Management and Financial Services
Division of Procurement
MSC #41C
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

November 15, 2007

NOTICE TO BIDDERS

ADDENDUM NO. 3

QQ-01365

The following changes and/or additions shall be made to the original Invitation For Bid No. QQ-01365, Construction of the Purcellville Fire & Rescue Station. Please acknowledge receipt of this addendum by signing and returning with your bid.

1. Attached are questions and answers from the bidders.
2. Questions from Contractors must be formally submitted to Loudoun County and answers will ONLY be issued in an Addendum. Any other communication is considered nonbinding.
3. Please replace the existing pricing page with the new attached pricing page.
4. Attached is a post evaluation document that shall be submitted by the three (3) apparent low bidders by 5:00 PM, November 26, 2007.

Prepared By: Donald R. Legg, CPPO /s/ Date: November 15, 2007
Assistant Purchasing Agent

Acknowledged By: _____ Date: _____

BIDDERS INQUIRES

1. There are no borings to tell us what kind of soil conditions we might encounter while installing the force main. If we are going to bid this project unclassified this force main will become a major cost concern. Can you provide borings or list an allowance price all the bidders can include for the soil conditions?

A. The boring procedure under the W&OD trail will be handled as classified material for rock. The contractor will be paid, based measured amounts, on the unit rates provided under this bid for rock encountered. See new pricing page. The balance of the site remains unclassified.

2. Please clarify the thickness of the insulation at the standing seam metal roof. The drawings and spec contradict each other. Also, they are calling out a roof deck board on drawing A-121. Please provide a specification for this deck board.

A. See specification revisions.

3. We have had 3 joist manufactures decline to bid the LH joists claiming "incompatible design issues". (Reference S-100, S-103 & S-104).

a. The joist spacing exceeds the allowable span for the decking.

A. 3-inch 20 gage metal roof deck in a three span condition can span 8 to 9 feet. See plan note 1 on S-103 keyed to the plan with the extent symbol and "3" in the box.

b. The top flange does not allow for deck fastening because of the sloped roof.

A. This happens only at the hipped ends and can be accounted for with a bent plate welded along the top of the joists. See Attachment No 4

c. Can these three roof sections be bid as cold form light gage? If not, will there be any more design engineering provided?

A. No - Light gage steel trusses are not acceptable for this application.

4. The steel columns are not clearly identified as to type and size for each location. Please clarify.

A. Provide C-2 Column at the following column grid lines: A2, D1, D2, D3, H7, J7 and J10. All other columns are C-1, typical, UNO

5. Please clarify specification requirements for the concrete aprons outside the 5ft limit. If the apron is extending beyond 5 ft. Please clarify the limits. Reference 12/S-201 & C-101 (Concrete Apron)

A. Limits were defined in previous addenda. See Attachment 2 for pavement sections and joint details.

6. 2.4 calls for 4" louvers but Item #6 provides specification model # that are 6". Please verify. Reference Specifications 10200 2.4 (Louvers)

A. See Specification revisions below

CHANGES TO CONTRACT SPECIFICATIONS

1. Specification Section 04200 – Masonry Units

Paragraph 2.1.A.6.. Revise to Read

“6. Field Color:

- a. **Redland Brick Cameo F/R Modular**
- b. **Glen- Gery Molded Series 350-M Modular**
- c. **or approved equal”**

2. Specification Section 07411 – Metal Roof Panels

Revised paragraph 2.2 F. to read

“F. **Naillable** Insulation Materials.

1. Polyisocyanurate Insulation:

- a. Type: ASTM C1289, Type V
- b. Zero ozone depletion potential (ODP) from blowing agent.
- c. Long Term Thermal Resistance (LTTR) R-value based on ASTM C1303:
5.5 per inch, regardless of published values.
- d. Two layers:
 - (1) Total Thermal Resistance: “R” value of **22**
 - (2) Total Insulation Thickness: 4 inches.
- e. Facers:
 - (1) Bottom face finished with fiberglass facers.**
 - (2) Top- 7/16 APA rated OSB board**

3. Specification Section 07411 – Metal Roof Panels

Add paragraph 2.2.M

“M. Roof Cover Board

- 1. ½” Impact resistant fiber reinforced gypsum panel
- 2. Moisture and mold resistant throughout the core and surfaces
 - 1. Moisture: Max. rating of “10”
 - 2. Water resistance: 10% weight gain max when tested in accordance with ASTM C472.
- 3. Class A when tested to UL 790
- 4. Wind uplift – FM 1-90

4. Specification Section 08520 – Wood Windows

Change paragraph 2.4.A to read as follows

“A. **Manufacturer’s Grey tint**, insulating-glass units, with low-E coating pyrolytic on second surface or sputtered on second or third surface.”

5. Specification Section 10210 – Metal Wall Louvers

Change Paragraph 2.4.A.6 to read

“6. Acceptable Manufacturers and Products:

- a. The Airolite Company, Marietta, OH: Model **CB6774**.
- b. Construction Specialties, Inc., Cranford, NJ: Model **A4097**.
- c. Industrial Louvers, Inc., Delano, MN: Model **458-XP**.

6. Revise Specification Section 15900 “Building Automation Systems”, as follows:

2.1 General

- A. The Building Automation System (BAS) shall be provided by one of the **three (3)** manufacturers listed below:
1. Automated Logic.
 2. Johnson Controls.
 3. Trane.

CHANGES TO CONTRACT DRAWINGS

1. Sheet C-101:
Revised CG-12 detail
Revised/Added apron slab details
Revised label on abutting curb/sidewalk detail
2. Drawing E-002: Add an additional OC-150 light pole and fixture between the cut-down pad and the Rescue parking area on the south edge of the parking. It will be circuited to NE1 79, 94.
3. Drawing E-200: Delete power connection for smoke damper. See attached Sketch "ESD-E200R1".
4. Drawing M-100: Revise supply and exhaust ductwork from/to ERU-2. See attached Sketch "MSD-M100R1".
5. Drawing M-101: Revise supply and exhaust ductwork from/to ERU-1. See attached Sketch "MSD-M101R1".
6. Drawing M-400: Revise ERU-2 location. See attached Sketch "MSD-M400R1.1".
7. Drawing M-400: Revise ERU-1 location. See attached Sketch "MSD-M400R1.2".
8. Drawing M-400: Add Keyed Notes. See attached Sketch "MSD-M400R1.3".
9. Drawing M-600: Revise Energy Recovery Unit schedule. See attached Sketch "MSD-M600R1".
10. Drawing P-102: Add piping for secondary roof drains. See attached Sketch "PSD-P102R1".
11. Drawing P-103: Add piping for secondary roof drains. See attached Sketch "PSD-P103R1".
12. Drawing P-104: Add secondary roof drains (RD-2). See attached Sketch "PSD-P104R1".
13. Drawing P-105: Add secondary roof drains (RD-2). See attached Sketch "PSD-P105R1".

14. Drawing P-700: Add (RD-2) and (DS-1) to Drainage Schedule. See attached Sketch "PSD-P700R1".
15. Drawing FA-100: Delete smoke detector and smoke damper relay. See attached Sketch "FASD-FA100R1".
16. Drawing E-002: Add telephone utilities. See attached full size drawing "E-002".
17. Sheet C-112:
Item 1: Added 4-4" PVC schedule 40 pipes

ATTACHMENTS

- Attachment No. 1 Revised CG-12 detail
- Attachment No. 2: Revised/Added apron slab details
- Attachment No. 3: Revised label on abutting curb/sidewalk detail
- Attachment No. 4: Bent plate at joist sketch.
- Attachment No. 5: Power Plan – Sheet ESD-E200R1
- Attachment No. 6: ERU-2 Ductwork – Sheet MSD-M1000R1
- Attachment No. 7: ERU-1 Ductwork – Sheet MSD-M101R1
- Attachment No. 8: ERU-2 – Sheet MSD-M400R1.1
- Attachment No. 9: ERU-1 – Sheet MSD-M400R1.2
- Attachment No. 10: ERU Keyed Notes – Sheet MSD-M400R1.3
- Attachment No. 11: ERU Schedule – Sheet MSD-M600R1
- Attachment No. 12: Piping – Sheet PSD-P102R1
- Attachment No. 13: Piping – Sheet PSD-P103R1
- Attachment No. 14: Secondary Roof Drains – Sheet PSD-P104R1
- Attachment No. 15: Secondary Roof Drains – Sheet PSD-P105R1
- Attachment No. 16: Roof Drains Schedule – Sheet PSD-P700R1
- Attachment No. 17: Fire Alarm – FASD-FA-100R1
- Attachment No. 18: Telephone Utilities – E-002
- Attachment No. 19: Site Plan – C-112

Bidder's Qualification Submittal (to be submitted by the three (3) apparent low bidders prior to 5:00, PM, November 26, 2007)

EVALUATION OF APPLICATIONS

In evaluating each Application the County will consider, by way of illustration and not limitation, the following criteria:

- A. **Minimum Experience:** The Applicant must have been established as full time construction contractor for a minimum of five years. The Applicant shall have had a minimum of five (5) years of progressive experience in the construction of government/public facilities. If the Applicant or its principals operated under another name or entity within the past five (5) years, a complete descriptive statement and audited financial statement for a minimum of the previous two (2) years will be required.
- B. The Applicant shall have completed at least three (3) similar projects containing a fire-rescue and/or police component of \$5,000,000 or more within the last five (5) years. The County shall be the sole judge as to the determination of whether similar structures are equivalent to the project covered in any specific solicitation.
- C. Performance on past and current projects within the past five (5) years. The County will review all construction projects completed in the last five (5) years, particularly on projects of a similar size and nature, including the ability to meet scheduled completion dates. The Applicant must show history of contract completion dates, which must include the original and final completion dates, and the compliance with that time schedule.
- D. Ability based on evidence of prior work to meet budget constraints, including history of original contract amounts and final contract amounts.
- E. Experience of key personnel proposed for this project. The designated project manager and site superintendent must have a minimum of ten (10) years experience in similar size and type of projects. Show the percentage of time that the Project Manager will dedicate to the project.
- F. Commitment to objectives relating to minimizing costs related to changes and disruptions of work.
- G. Ability to obtain Performance and Payment Bonds.
- H. Possession of a valid Class A Virginia Contractor's license prior to bid submission.

APPLICATION REQUIREMENTS

Application Forms and Supplemental Information must be typed or printed. Information presented therein shall be clear, complete and concise. The following forms and attachments comprise the Application for Prequalification:

- A. **Applicant's Prequalification Statement:** The Applicant shall provide the information required. The form in Attachment A shall be used.
- B. **Similar Projects:** A list of all similar projects currently being performed or performed during the past five (5) years showing project name, project owner, address, completion date, and value; and details on two of those projects. See Attachment B.
- C. **Anticipated Projects:** A list of all anticipated projects currently in a possibility of contract execution within the time period of this qualification request. Project name, project owner, address, start date, completion date, and value. See Attachment C.
- D. **Key Personnel:** Information about the experience of the key personnel that the

Applicant plans to assign to project. See Attachment D.

- E. Affidavit of Accuracy: Certification that the information contained in the Application is true and accurate. The form in Attachment E shall be used.
- F. Action Plan: The Applicant shall identify proposed actions to minimize costs to the County attributable to work disruptions related to unforeseeable conditions and changes in the work. See Attachment F.
- G. Management Plan: The Applicant shall describe the general plan for meeting the management requirements of the total project as described herein. See Attachment G.
- H. Contractor's License: A statement of Applicant's ability to acquire a Virginia Class A Contractors License, if currently unlicensed, prior to bidding and a commitment to require that all affected subcontractors carry a Virginia Contractor's license, Class A, B, or C, as applicable. See Attachment H.
- I. Surety Statement: Applicant's ability to acquire bid, performance, and payment bonds for this project. The form in Attachment I shall be used.
- J. Safety Violations: Applicant's history regarding safety. List all safety violations levied against Applicant. See Attachment J.
- K. Work by Contractor: The Applicant will identify trades of the work to be performed with its own forces. The form in Attachment K shall be used.
- L. Disclaimer: The Applicant must disclaim any right to appeal a determination of "not qualified to bid" for a particular project if the Application is not timely received.

APPLICATION FOR QUALIFICATION
LOUDOUN COUNTY GOVERNMENT, VIRGINIA

Construction of the Purcellville Fire and Rescue Station

- A. All material submitted shall be original plus one (1) copy. This page shall be the cover page for each copy submitted.
- B. All required attachments and any additional information requested in this Solicitation must be attached to each copy submitted.

Attachments:

- A. Applicant's Qualification Statement (Form)
- B. Record of Similar Projects (Summary and Forms)
- C. Anticipated Projects (Summary)
- D. Key Personnel (Form)
- E. Affidavit of Accuracy (Form)
- F. Action Plan (by Applicant)
- G. Management Plan (by Applicant)
- H. Surety Statement
- I. Safety Violations
- J. Work by Contractor

Submitted by:

Bidder Name:	
Address:	
Signature*:	
Printed Name and Title:	
Telephone Number:	

*An authorized signature must be submitted. Those authorized to sign are as follows:

If a sole proprietorship, the owner may sign.

If a general partnership, any general partner may sign.

If a limited partnership, a general partner must sign.

If a limited liability company, a "member" may sign or "manager" must sign if so specified by the articles of organization

If a regular corporation, the CEO, President or Vice-President must sign.

Others may be granted authority to sign but the County requires that a corporate document authorizing him/her to sign be submitted with proposal.

PROJECT EXPERIENCE (Attachments A, B and C)

The qualification submittal shall demonstrate the experience of the Bidder in General Construction Contracting as it relates to the "Minimum Experience" requirements as set forth in this document (Attachment A). The Bidder shall describe its experience, specifically identifying and describing the following: current status of projects, including those completed those in progress and those anticipated. Provide all start dates and proposes completion dates. Provide explanation for any project that finished behind schedule or is currently behind schedule.

Provide accurate information to include the name, address, telephone number, and email address of individuals representing each listed construction project. The County will contact the individual to verify the experience and satisfactory performance of services by the Bidder (Attachment B & C). Bidder hereby releases all listed references from all claims and liability for damages that may result from the information provided by the reference.

See also Evaluations of Bidders, Sections A, B, C, and D for additional information that must be included.

Attachment A**BIDDER'S QUALIFICATION STATEMENT**

Project Name:			
Submitted by:			
Bidder Name:			
Bidder Address:			
Bidder Phone No.:		Fax No.:	
Bidder's VA Contractor License No.:		Class:	
Tax ID No. (Soc. Sec. No., if Sole Proprietor):			

Person who can respond authoritatively to any questions about this statement:

Name:		Title:		Phone:	
Select One:	<input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Indicate)				

The Bidder may attach additional information deemed appropriate to respond. Do not attach additional information irrelevant to the response.

1. Organization

A.	How many years has your organization been in business as a construction contractor?	
B.	How many year has your organization been in business under its present business name?	
C.	Under what other former names has your organization operated?	
D.	If your organization is a corporation, please indicate:	
	Date of Incorporation:	
	State of Incorporation:	
	President's name:	
	Vice President's name(s):	
	Secretary's name:	
	Treasurer's name:	

E. If your organization is a partnership, please indicate:

	Type of partnership (if applicable):	
	Date of organization:	
	Name(s) of general partners:	
F.	If your organization is a sole proprietorship, please indicate:	
	Date of organization:	
	Name of owner:	
G.	If the form of your organization is other than those listed above, describe it and name the principals:	
H.	Submit a copy of the Bidder's current organization chart showing numbers of employees by discipline and project and the names and titles down through Project Field Superintendent.	
I.	Provide proposed organizational chart for the project with names of key personnel.	
J.	Is the Bidder related to another firm as a parent, subsidiary or affiliate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	If yes, give names and addresses of all affiliated parent and/or subsidiary companies. Indicate which companies are subsidiaries.	
K.	Identify the portions of the work as identified herein that are expected to be subcontracted if the contract is awarded to Applicant:	

A.	Has the Bidder or any officer, director or owner thereof had any judgments entered against him within the past ten years for breach of contracts for governmental or non -governmental construction, including, but not limited to, design -build or construction management? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details on any such judgment.
B.	Has your firm been found to be in substantial noncompliance with the terms and conditions of prior construction contracts with Loudoun County without good cause? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details on any such instance.
C.,	Has your firm been found to be in substantial noncompliance with the terms and conditions of prior construction contracts with any other public body without good cause? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details of such instance.
D.	Has the Bidder or any officer, director or owner thereof been convicted within the past ten (10) years of a crime related to governmental or non-governmental construction or contracting, including, but not limited to, a violation of (i) the Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.), (ii) Ethics in Public Contracting (§ 2.2-4367 et seq.), (iii) the Virginia Bid Rigging Act (§ 59.1-68.6 et seq.) of Title 59.1), or (iv) any substantially similar law of the United States or another state? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details on any such conviction.
E.	Is the Bidder or any officer, director or owner thereof currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, provide details.

2. References

(Provide at least three (3) references in each category and include for each reference its name, address, telephone number, email address, and name of contact person.)

A.	Design Engineers/Architects:
B.	Major Subcontractors:
C.	Owners:

2. Workers Compensation

	List your Experience Modification Rate for workers compensation for the past three (3) years:					
	2004		2005		2006	

Confidential and Proprietary Information

	Trade secrets or proprietary information submitted by an Applicant in connection with this prequalification process shall not be subject to disclosure under the Virginia Freedom of Information Act; however, pursuant to Section 2.2-4342 of the Code of Virginia, the Applicant must invoke the protections of this section prior to or upon submission of the data or other materials, and must clearly identify the data or other materials to be protected and state the reasons why protection is necessary. Failure to abide by this procedure may result in disclosure of the Applicant's information.
	Include a copy of your firm's most recent audited financial statements.

ATTACHMENT B

SIMILAR PROJECTS

1. On a separate sheet(s), list all construction projects your organization has in progress, giving the name of project, owner, design engineer/architect, contract amount, percent complete and scheduled completion date.
2. On a separate sheet(s), list all General Construction Contracting of new/renovation of government/public facility projects your organization has completed in the past five (5) years, giving the name of project, owner, design engineer/architect, contract amount, and date of completion.
3. Provide on the following pages the details of two (2) projects listed above, which in your opinion, are most similar in scope to the project requirements of this application. Projects must have been performed under Bidder's current name and involved current principals. If fewer than two (2) projects have been performed, so state.

SIMILAR PROJECTS
PROJECT 1

DETAILS OF PROJECT

1. Bidder Name:			
Project Manager Name:			
Superintendent Name:			

2. Name of Project:			
Contact No.:		Project Number:	

3. Owner Name:			
Address:			
Contact Person:			
Phone No.:			

4. Engineer/Architect :			
Address:			
Contact Person:			
Phone No.:			

5. Contract Dates – Attach additional information if project was not on schedule.			
Start Date:			
Original Contractual Completion Date:			
Final Contractual Completion Date:			
Actual Completion Date:			

6. Attach a description of the project.			
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7. Original Contract Value	\$		
Final Contract Value	\$		
Value of Change Orders to Date	\$		
Outstanding Claims to Date	\$		

8. Name of Bonding Company:	
Address:	
Contact Person:	
Phone No.:	

9. Major Subcontractor(s)	
Name:	
Address:	
Contact Person:	
Phone No.:	
Role in Project:	

Name:

Address:

Contact Person:

Phone No.:

Role in Project:

**SIMILAR PROJECTS
PROJECT 2**

DETAILS OF PROJECT

1. Bidder Name:			
Project Manager Name:			
Superintendent Name:			

2. Name of Project:			
Contact No.:		Project Number:	

3. Owner Name:			
Address:			
Contact Person:			
Phone No.:			

4. Engineer/Architect :			
Address:			
Contact Person:			
Phone No.:			

5. Contract Dates – Attach additional information if project was not on schedule.			
Start Date:			
Original Contractual Completion Date:			
Final Contractual Completion Date:			
Actual Completion Date:			

6. Attach a description of the project.			
---	--	--	--

7. Original Contract Value	\$		
Final Contract Value	\$		
Value of Change Orders to Date	\$		
Outstanding Claims to Date	\$		

8. Name of Bonding Company:	
Address:	
Contact Person:	
Phone No.:	

9. Major Subcontractor(s)	
Name:	
Address:	
Contact Person:	
Phone No.:	
Role in Project:	

Name:

Address:

Contact Person:

Phone No.:

Role in Project:

ATTACHMENT C

ANTICIPATED PROJECTS

On a separate sheet(s), list all anticipated construction projects your organization intends to pursue, giving the name of project, owner, design engineer/architect, contract amount, and scheduled completion date of the anticipated project.

KEY PERSONNEL (Attachment D)

The Bidder must specifically identify the Bidder's key personnel (including field supervision that may be assigned to a project in the event award is made to the Bidder's firm).

Such personnel shall be, insofar as practicable, assigned to the project for the duration of such project. The Bidder must provide a detailed resume for each such individual.

The Bidder shall describe in the application the individual's responsibilities on previous projects and their proposed responsibility to a Loudoun County Capital Improvement Project. The application must demonstrate that the Bidder has the capability, in terms of both types and quantities of personnel, facilities and equipment required to accomplish the contract goals on schedule.

ATTACHMENT D

KEY PERSONNEL

Provide information about the experience of key personnel of the Bidder. The information shall include name, title of intended assignment, years of construction experience, last employer, last position, and experience on similar projects.

Bidder must also show the percentage of time key personnel will dedicate to the project.

AFFIDAVIT OF ACCURACY (Attachment E)

The Bidder shall provide notarized certification that all information contained in the application is true and accurate.

ATTACHMENT E

AFFIDAVIT OF ACCURACY

The undersigned swears or affirms under the penalty of perjury and upon personal knowledge that the contents of the Application for Pre-Qualification are true and correct

The undersigned swears or affirms under the penalty of perjury that the Bidder, its agents, servants and/or employees, to the best of his/her knowledge and belief, have not in anyway colluded with anyone for and on behalf of the Bidder an unfair advantage over others, nor have they colluded with anyone for and on behalf of the Bidder, or themselves, to gain any favoritism in the award of any contract resulting from this bid.

Name of Bidder
Representative/Title (Signature)
Address
Phone Number

Date:	
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NOTARY SEAL

ACTION PLAN (Attachment F)

Due to the potential unforeseeable conditions and field changes, which are inherent with such projects, it is probable that there will be disruptions to portions of the work to accommodate said conditions and changes.

To demonstrate its commitment to this requirement and to elaborate on its planned construction method, each Bidder shall submit an action plan, outlining the specific steps it would take to mitigate costs, and time, associated with disruptions to any part of the work due to unforeseeable conditions and changes in the work, satisfactory to the County. This action plan shall include, but not be limited to:

- Bidder's plan to accommodate changes, additions, and disruptions to the extent practicable, within the contract time.
- Bidder's technical resources to solve field problems.
- Bidder's plan to protect portions of finished work during work disruptions.
- Statement that the Bidder certifies that all steps necessary and possible to minimize additional costs to the County, which may result from disruptions in the work due to changes and unforeseen conditions, will be taken.
- Plan to address any and all long lead-time materials. List of equipment and or materials currently requiring long lead time, such as, but not limited to steel, brick, drywall, and windows.

ATTACHMENT F

ACTION PLAN

1. Plan to accommodate changes, additions, and disruptions to the extent practicable within the contract time.
2. Applicant's technical resources to solve field problems.
3. Plan to protect portions of finished work during work disruptions.
4. Certification all necessary steps will be taken to minimize additional costs and time to the County resulting from changes, unforeseen conditions, and asbestos abatement procedures.
5. Plan to address any and all long lead-time materials.
6. Safety Plan.

MANAGEMENT PLAN (Attachment G)

The Contractor shall be responsible for all components of the work until acceptance by the County. The major work tasks necessary to complete the project are shown below:

Major Work Tasks

1. Structural Steel Fabrication and Installation
2. Interior and Selective Demolition
3. Electrical, Plumbing and HVAC Systems
4. Fire Sprinkler and Suppression Systems including Design
5. Fire Alarm Systems including Design
6. Site Grading, Utility Installation and Miscellaneous Site Work
7. Installation of various Roofing Systems
8. Technology System Installation

The Management Plan shall describe the general plan for meeting the management requirements of the total project. It shall include a description of the proposed methods for planning, organizing, scheduling, controlling, and coordinating the total construction effort.

As part of the Management Plan, the Bidder shall identify the senior level staff members who will have management responsibility for the work.

ATTACHMENT G

MANAGEMENT PLAN

Describe the general plan for meeting the management requirements of the total project.

SURETY STATEMENT (Attachment H)

Bidder's ability to acquire bid, performance, and payment bonds for this project.

ATTACHMENT H

SUGGESTED SURETY STATEMENT

(Name of Bidder) has been a client of (Name of Surety Company) for over (XX) years. During that time, we have supported this firm in their pursuit of projects in the \$_____ range and total programs in excess of \$_____.

We are prepared to provide Bid, Performance, and Payment Bonds on the aforementioned project, provided (Name of Applicant) accepts an award of the contract and makes application to us on or about the time the work is to commence, and we are satisfied with the prevailing underwriting conditions, including but not limited to, acceptable contract terms and job specifications, acceptable bond forms, and confirmation of full financing.

We also possess certificates of authority as an acceptable surety authorized to do business in the Commonwealth of Virginia as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570 and have a Best's Key Rating of Level A or better and in a financial size category of Class VIII or higher.

Sincerely,

Attorney-In-Fact
(Name of Surety Company)

Name of Surety
Signature
Print Name
Date
Address
Phone Number

SAFETY VIOLATIONS (Attachment I)

Bidder's history regarding safety. List all safety violations levied against Bidder.

ATTACHMENT I

SAFETY VIOLATIONS

Provide list of all safety violations.

WORK BY CONTRACTOR (Attachment J)

The Bidder will identify trades of the work to be performed with its own forces. The form in Attachment K shall be used.

ATTACHMENT J

WORK BY CONTRACTOR

The undersigned affirms that, if selected as a bidder as a result of this pre-qualification, the undersigned contemplates to perform by its own forces includes (check off applicable entries below):

FOR THE PURPOSES OF THIS SOLICITATION AND ANY SUBSEQUENT BID FOR THE WORK, "OWN FORCES" SHALL MEAN THE "A" WORK FORCE OF THE CONTRACTOR OR "B" WORK FORCE OF A WHOLLY OWNED SUBSIDIARY.

	WORK BY			NATURE OF WORK
	A		B	
1.				SITE WORK
2.				CONCRETE
3.				MASONRY
4.				METALS
5.				WOOD/PLASTICS
6.				ROOFING – THERMAL & MOISTURE PROTECTION
7.				DOORS & WINDOWS
8.				FINISHES
9.				SPECIALTIES
10.				CASEWORK, EQUIPMENT AND FIXTURES
11.				ELECTRICAL
12.				PLUMBING
13.				MECHANICAL
14.				AUTOMATIC TEMPERATURE CONTROLS
15.				COMMUNICATION AND SPECIAL SYSTEMS

Note: Bidders shall name trades to be used for this project for work not performed by bidder.



Loudoun County, Virginia

QQ-01365

Division of Purchasing
One Harrison Street, 4th Floor
P.O. Box 7000
Leesburg, Virginia 20177-7000

Purcellville Fire and Rescue Station

The firm of _____
(Insert name and address) hereby offers to achieve substantial completion of the Purcellville Fire and Rescue Station construction in accordance with this Invitation for Bid within eleven (11) months after Notice of Award.

Base Bid

Construction of the Purcellville Fire and Rescue Station Lump Sum \$ _____

Bid Alternate #1: add epoxy floor material at concrete bay area \$ _____

Unit Price Item

Rock excavation and removal under the W&OD Trail
\$ _____ cu. yd.

Bidders shall provide the attached Schedule of Values for the base bid only within three (3) business days after notification from the County.

Attention bidders: Do not take any exceptions or make any qualifications to your bid.

Bidder shall indicate below its intended use, or nonuse of the escrow provisions available:

I **DO** _____ OR I **DO NOT** _____ WISH TO USE THE ESCROW ACCOUNT FOR RETAINED FUNDS AS PROVIDED FOR IN THIS BID DOCUMENT.

The following shall be returned with your bid. Failure to do so may be ample cause for rejection of bid as non-responsive. It is the responsibility of the bidder to ensure that he has received all addenda.

Item:	Included: (X)
1. References (per Section 17.9)	_____
2. Addenda, if any.	_____
3. BPOL number (Section 5.0):	_____
4. FEI number (Tax ID #)	_____
5. Payment Terms (Select one):	_____ net 30 or _____ Other
7. Contractor license number:	_____
7. Bid Bond (17.22)	_____

Person to contact regarding this bid: _____

Title: _____ Phone: _____ Fax: _____

Email Address: _____

Name of person authorized to bind the Firm (17.6): _____

Signature: _____ Date: _____

Address: _____